

**WAC 388-14A-5400 How does the division of child support tell the custodial parent when DCS adjusts the amount of debt owed on the case?**

(1) The division of child support (DCS) mails a debt adjustment notice to the payee under a child support order within thirty days of the date DCS reduces the amount of the support debt it intends to collect if that reduction was due to:

- (a) A mathematical error in the debt calculation;
- (b) A typographical error in the stated debt;
- (c) Proof that DCS should have suspended the support obligation for all or part of the time period involved in the calculation; or
- (d) Proof the noncustodial parent (NCP) made payments that DCS had not previously credited against the support debt.

(2) The debt adjustment notice must contain the following information:

- (a) The amount of the reduction;
- (b) The reason DCS reduced the support debt, as provided under subsection (1) of this section;
- (c) The name of the NCP and a statement that the NCP may attend and participate as an independent party in any hearing requested by the payee under this section; and
- (d) A statement that DCS continues to provide support enforcement services whether or not the payee objects to the debt adjustment notice.

(3) A debt adjustment notice served in Washington becomes final unless the payee, within twenty days of service of the notice in Washington, files a request with DCS for a hearing under subsection (4) of this section. The effective date of a hearing request is the date DCS receives the request.

(4) A debt adjustment notice served in another state becomes final according to WAC 388-14A-7200.

(5) A hearing under this section is for the limited purpose of determining if DCS correctly reduced the support debt as stated in the notice of debt adjustment.

(6) A payee who requests a late hearing must show good cause for filing a late hearing request if it is filed more than one year after the date of the notice of debt adjustment.

[Statutory Authority: RCW 26.23.030(3), 34.05.220 (1)(a), 34.05.322, 74.20.101, and 74.08.090. WSR 19-19-060, § 388-14A-5400, filed 9/16/19, effective 10/17/19. Statutory Authority: RCW 74.08.090. WSR 01-03-089, § 388-14A-5400, filed 1/17/01, effective 2/17/01. Formerly WAC 388-14-450.]